



## Office of the City Clerk

**To:** Mayor Welch, City of Milton Common Council  
**From:** Leanne Schroeder, City Clerk  
**Date:** August 18, 2020  
**Subject:** Discussion and Action on a request made by Casey's Marketing Company for appointment of a new alcohol license agent

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### **Summary**

The clerk's office has received a written request from Casey's Marketing Company to appoint a new alcohol license agent for Casey's General Store #1992, located at 464 S. John Paul Road. Casey's General Store #1992 currently holds a Class "A" Retailer's License: Fermented Malt Beverages for consumption off premise.

The clerk's office received a letter from Casey's Marketing Company indicating Anthony Hawks would be replacing Heidi Marcyes as alcohol license agent for Casey's General Store #1992. Casey's Marketing Company has submitted the Schedule for Appointment of Agent, and Mr. Hawks submitted an auxiliary questionnaire for a background check and proof of responsible beverage server training course completion.

All appointment of agent requests are subject to a background check by the Milton Police Department and review by the City Clerk. After completing the required background check and review, Staff does not have any objections to the appointment of Mr. Hawks as alcohol license agent for Casey's General Store #1992.

### **Recommendation**

Staff recommends the Common Council grant Casey's Marketing Company's request to appoint Anthony Hawks as alcohol license agent for Casey's General Store #1992.